

Maya Injez Camilleri Sacco

About

Nationality

Maltese

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Work History

05/2024- 09/2024

EF Welfare Representative

EF Languages Abroad, St Julians

Was on call to manage and oversee medical cases from start to finish.

- Accompanied students to the polyclinic, hospital, or police station.
- Provided guidance and support to students in various situations.
- Offered emotional support and helped students navigate challenging circumstances.
- Ensured a safe and supportive environment for students, fostering a positive experience during their stay.
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07/2022- Current

Pharmaceutical Regulatory Affairs Associate

Pharmaconsulta Ltd., Ta' Xbiex

- Used critical thinking to break down problems, evaluate solutions and make decisions
- Proved successful working within tight deadlines and a fast-paced environment.
- Maintained up-to-date legal and scientific knowledge and regulations.
- Updated and developed Standard Operating Procedures (SOPs) for pharmaceutical companies.
- Updated and developed the required documentation for pharmaceutical companies to obtain or update the licenses they require.
- Carried out audits on pharmaceutical companies to ensure their conformity with regulations.
- Communicated with government entities to be able to obtain required certification.
- Obtained onsite training on eVe Report Database management, case processing, tool management and helpdesk.

07/2019- 09/2019

Teacher's Assistant

Creativity for Life Summer Camp by Liliana Fleri Soler, Iklin

- Provided individual support and supervised small groups during activities.
- Supervised children during the morning, lunch and going home period.
- Provided administrative support, including organizing learning resources and activities
- Setup, organized, cleaned and packed up the class throughout the day and at the end of the day.
- Developed positive relationships with all students using a student-centered approach.

Skills

Fluent in Maltese and English

ECDL

Driving License

Teamwork

Communication

Problem-Solving

Attention to detail

Time Management

Creativity

Education

4/09/2024 -6/09/2024

Award in Basic Regulatory Sciences

MMA Academy for Patient Centred Excellence and Innovation in Regulatory

Sciences

10/2021-09/2024

Bachelor of Science (Honours) in Pharmacology

University of Malta, Msida, Malta

- Founder and President of Pharmacology and Clinical Therapeutics Students's Society- PACTS
- KSU Education Officer 2024- 2025
- Board of Studies Representative
- Student ambassador for the University of Malta
- Degree plus: Introduction to Pilates, Spanish Language Ab Inito 1 and 2, Self defense, First Aid, Work with Student Organisations, Student Representation at University

09/2019- 05/2021

Matriculation Certificate

St. Aloysius College Sixth Form, Birkirkara, Malta

09/2008- 05/2019

Secondary Education Certificate

St. Monica School, Birkirkara, Malta

- Student council member

Voluntary Work

Volunteer Leader in Eucharistic Youth Movement (EYM) Malta from 2019 to present

- Planned and carried out meetings based on the age of the group.
- Delivered online meetings using Zoom and Teams, allowing the students to maintain their weekly meeting during the pandemic.
- Maintained a trusting student relationship by providing both educational and emotional support to the students when required
- Set and communicate ground rules for the classroom based on respect and personal responsibility.
- Accepted coaching from fellow leaders and administrators and immediately incorporated feedback.

Dance

Dance Academy

- Royal Academy of Dance exams up to Intermediate level.
- Dance Academy shows including Alice in Wonderland (2008), Sleeping Beauty (2010), The Fairest (2012), Aladdin (2015), Snow Queen (2017), Nutcracker (2020).
- New Prague Dance Festival, 2018.
- Numerous performances at the Horticultural show and Civil Service Club.

Other performances

- St. Monica School prize days
- St. Aloysius College Soirée; Thank you for the Music director
- St Aloysius College Soirée; Bringing back Footloose cast member
- Musicals in concert with the Malta Youth Orchestra
- Mumentu in aid of Hospice 2022, 2023, 2024
- Student's Fest; Alice in Bormla, Toy Storey